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Article Submission Guidelines for LST Clinical Journal

1.0 Introduction

The Editorial Board of the *Clinical Law Journal of the Law School of Tanzania (LST Clinical Law Journal)* is inviting the submission of articles of substantial legal merit. Each manuscript we receive is scrutinized in an extensive review process. The decision to publish an article is based on many considerations, including the significance and timeliness of the topic and quality of the writing. The articles must promote legal education and skill. No article shall be accepted for publication before a first draft has been reviewed.

2.0 Content Requirement

2.1 Submissions and Preparation of Articles

The *LST Clinical Journal* Editorial Committee works diligently to select articles that are timely and relevant to any area of law based on empirical and theoretical research, case studies & literature and that speak to the journal's reader base.

Length: As a general rule, the *LST Clinical Journal* looks for articles ranging from approximately 10,000-15,000 words, with some reserves in exceptional cases where the article makes substantial contribution to the field of law.

Originality: The article should be original, unpublished work and not under consideration for publication elsewhere either in hard copy or online. The final decision on publication rests with the Editorial Board after submissions are refereed on the basis of anonymity. Substantive changes proposed by referees/editorial board will only be made in consultation with the author.

Correspondence: Articles should be submitted online through the journal's email: clinicaljournal@lst.ac.tz

Any queries regarding submitted articles should be sent to the Editorial Committee through the same email address above.

Anonymity: You will need to anonymize your article. To do this, please place all identifying information (author names affiliations, university degrees, professional

qualifications and professional or academic status that could identify the author(s)) into a separate file, and upload this alongside the anonymized article file.

Layout: The first page must give: title of paper, total word count and an abstract of no more than 150 words. Pages should be in numbered sequence. Headings should bear the same style and font size. The manuscript should adopt Times New Romans size 12. British spelling of English-language is used.

2.2 Citations

Citations must conform to the Chicago Manuals of Style on Usage and Style (16th ed. 2010). Failure to conform to the citation style will be a factor that weighs significantly against acceptance of the article.

Citation in Footnotes

Books

F. Shaid, & S. Rahim, *The African Court of Human Rights*, 2nd edn (Nairobi: Law Africa, 2000), at 67.

(Subsequent references) F. Shaid & S. Rahim *op.cit fn 1 at 32. Supra, idem or ibid* may also be used.

Journal Articles

S. Rahim, 'Administration of Criminal Justice Subordinate Courts in Tanzania', 1 *Human Rights Law Review* 2 (2002), 127.

(Subsequent references) S. Rahim *op.cit fn 3 at 200*.

- 1 is the Volume number in case there are several volumes and 2 is the Journal number.

Chapters in Books

R. D. Kamuzora, 'Procedural Issues in the Conduct of ICTR Cases', in *Human Rights in the 21st Century* eds. R. Hegel & S. Soto, (London: Pinter, 1999) 290 at 295.

Theses and Dissertations

Unpublished: G. J. Kamazima, "Judicial Review in Tanzania: Law and Practice..." unpublished PhD thesis, University of Dodoma 1995, at 234.

Newspaper Articles

H. D. Lugoe, "The Plight of Albinos" in *The Daily News*, 4 June 2008, at 2

Where the name of the author does not appear the citation should begin with the title of the article.

International Treaties

UN Committee on Economic, Social and Cultural Rights (Subsequent references) Committee on ESCR.

Legislation

Employment and Labour Relations Act, Act No. 6 of 2006, section 76.

Reports / Papers

The title of a freestanding report, paper or statement should be enclosed in quotation marks not italicized.

Cases

Jairo Kamani v. Kihyo Muhogo[1953] 1 QB 146,
Malima Razak v. Kibwana Kiba (1983) TLR 59.
R v. Mudahir Kanji (1982) HCD no. 6.

Websites

<http://www.unhcr.org.docs> (accessed on 29 May 2015)

2.3. Style

Articles to the *LST Clinical Journal* shall be submitted in double-spaced (both text and footnotes) Microsoft Word format. For stylistic conventions and citation forms, the *LST Clinical Journal* adheres to a uniform system of citation the Chicago Manuals of Style on Usage and Style (16th ed. 2010).

Quotations of more than about 30 words (unless in footnotes) should be indented from the text without quotation marks. Single quotation marks should be used (with double quotation marks for quotations within quotations).

Dates are to be cited as, 10 January 2010.

2.4. Language Editing

LST Clinical Journal requires pre-language editing before submission, particularly if English is not your first language, can be used to ensure that the academic content of your paper is fully understood by the journal editors and reviewers. Please note that edited articles will still need to undergo peer-review by the journal.

2.5. Submission and Preparation of Recent Developments

Shorter articles and notes on recent developments (less than 10,000 words) should be sent as an e-mail attachment (Microsoft Word) to clinicaljournal@lst.ac.tz Submissions should follow journal style for articles.

2.6. Submission and Preparation of Case Review/Book Reviews

Case Review or Book reviews of between 1,500 and 3,000 words should also be sent as an email attachment (Microsoft Word) to clinicaljournal@lst.ac.tz

For book reviews, the author, Title, Edition No. (if relevant), (publisher, place, year, number of introductory pages in roman numerals & number of pages) ISBN number) should be indicated.

For case reviews, the case citation, when decided, the principle it establishes or issue it addresses should be stated.

2.7. Proofs

Current email address should be provided with all articles to enable emailing of authors PDF proofs of their articles. Proofing instructions will accompany the PDF file but the

proof should be checked immediately upon receipt and return as per covering instructions. Only essential corrections should be made at this stage.

2.8. Copyright

Article submitted must contain original work and should not have been published in abridged or other form elsewhere. It is a condition of publication in the journal that license is assigned to *LST Clinical Journal*. This ensures that requests from third parties to reproduce articles are handled efficiently and consistently and will also allow the article to be as widely disseminated as possible. In assigning copyright, authors may use their own material in other publications provided that *LST Clinical Journal* is acknowledged as the original place of publication, and *LST* Editorial Committee is notified in writing and in advance.

Please note that by submitting an article for publication you confirm that you are the corresponding / submitting author and that *LST Clinical Journal* may retain your email address for the purpose of communicating with you about the article. You agree to notify *LST Clinical Journal* immediately if your details change. If your article is accepted for publication *LST Clinical Journal* will contact you using the email address you have used in the registration process. Please note that *LST Clinical Journal* shall not retain copies of rejected articles.