

MINISTRY OF CONSTITUTIONAL AND LEGAL AFFAIRS  
LAW SCHOOL OF TANZANIA

Telegrams: "LEGAL"  
Telephone: +255-22-2927634  
Fax: +255-22-2927635  
Email: [info@lst.ac.tz](mailto:info@lst.ac.tz)  
Website: [www.lst.ac.tz](http://www.lst.ac.tz)



Plot No. 2005/2/1 Off  
Sam Nujoma  
Rd/Mpakani Rd  
(Behind Mwasiliano  
Towers)  
P.O. Box 9422  
Dar Es Salaam  
Tanzania

### *Article Submission Guidelines for LST Law Review Journal*

#### **1.0 Introduction**

The Editorial Board of the *Law School of Tanzania Law Review Journal (LST Law Review)* is inviting the submission of articles of substantial legal merit. Each manuscript we receive is scrutinized in an extensive review process. The decision to publish an article is based on many considerations, including the significance and timeliness of the topic and the quality of the writing. The articles must focus on enhancing legal practical skills and promoting legal education. The LST Law Review articles address diverse legal issues and no article shall be accepted for publication before a first draft has been reviewed.

#### **2.0 Content Requirement**

##### **2.1 Submission and Preparation of Articles**

The *LST Law Review* Editorial Board works diligently to select articles that are timely and relevant to any practical area of law or an area that impacts on the practical application of law, thoroughly researched, and that speak to the journal's practitioner reader base.

*Length:* As a general rule, the *LST Law Review* looks for articles ranging from approximately 10,000-15,000 words, with some reserves in exceptional cases where the article makes a substantial contribution to the field of legal practice.

*Originality:* The article should be original, unpublished work and not under consideration for publication elsewhere either in hard copy or online. The final decision on publication rests with the Editorial Board after submissions are refereed on the basis of anonymity. Substantive changes proposed by referees/editorial board will only be made in consultation with the author.

*Correspondence:* Articles should be submitted online through the journal's email: [journalreview@lst.ac.tz](mailto:journalreview@lst.ac.tz)

Any queries regarding submitted articles should be sent to the Chief Editor through the same email address above.

*Anonymity:* You will need to anonymise your article. To do this, please place all identifying information (author names, affiliations, and acknowledgements that could identify the author(s)) into a separate file, and upload this alongside the anonymised article file.

*Layout:* The first page must give: title of paper, total word count and an abstract of no more than 150 words. Pages should be in numbered sequence. Headings should bear the same style and font size. The manuscript should adopt Times New Roman font size 12. British spelling of English-language is used.

## **2.2 Citations**

Citations must conform to the Chicago Manuals of Style on Usage and Style (16<sup>th</sup> ed. 2010). Failure to conform to the citation style will be a factor that weighs significantly against acceptance of the article.

### **Citation in Footnotes**

#### **Books**

F. Shaid, & S. Rahim, *The African Court of Human Rights*, 2nd edn (Nairobi: Law Africa, 2000), at 67.

(Subsequent references) F. Shaid & S. Rahim *op.cit fn 1 at 32. Supra, idem or ibid* may also be used.

#### **Journal Articles**

S. Rahim, 'Administration of Criminal Justice Subordinate Courts in Tanzania', 1 *Human Rights Law Review* 2 (2002), 127.

(Subsequent references) S. Rahim *op.cit fn 3 at 200*.

1 is the Volume number in case there are several volumes and 2 is the Journal number.

#### **Chapters in Books**

R. D. Kamuzora, 'Procedural Issues in the Conduct of ICTR Cases', in *Human Rights in the 21<sup>st</sup> Century* eds. R. Hegel & S. Soto, (London: Pinter, 1999) 290 at 295.

### **Theses and Dissertations**

Unpublished: G. J. Kamazima, "Judicial Review in Tanzania: Law and Practice..." unpublished PhD thesis, University of Dodoma 1995, at 234.

### **Newspaper Articles**

H. D. Lugoe, "The Plight of Albinos" in *The Daily News*, 4 June 2008, at 2

Where the name of the author does not appear the citation should begin with the title of the article.

### **International Treaties**

UN Committee on Economic, Social and Cultural Rights (Subsequent references)  
Committee on ESCR.

### **Legislation**

Employment and Labour Relations Act, Act No. 6 of 2006, section 76.

### **Reports / Papers**

The title of a freestanding report, paper or statement should be enclosed in quotation marks not italicized.

### **Cases**

*Jairo Kamani v. Kihyo Muhogo* [1953] 1 QB 146,

*Malima Razak v. Kibwana Kiba* (1983) TLR 59.

*R v. Mudhihir Kanji* (1982) HCD no. 6.

### **Websites**

<http://www.unhcr.org.docs> (accessed on 29 May 2015)

## **2.3. Style**

Articles to the *LST Law Review* shall be submitted in double-spaced (both text and footnotes) Microsoft Word format. For stylistic conventions and citation forms, the *LST Law Review* adheres to a uniform system of citation the Chicago Manuals of Style on Usage and Style (16th ed. 2010).

Quotations of more than about 30 words (unless in footnotes) should be indented from the text without quotation marks. Single quotation marks should be used (with double quotation marks for quotations within quotations).

Dates are to be cited as, 10 January 2010.

## **2.4. Language Editing**

*LST Law Review* requires pre-language editing before submission, particularly if English is not your first language, can be used to ensure that the academic content of your paper is fully understood by the journal editors and reviewers. Please note that edited articles will still need to undergo peer-review by the journal.

## **2.5. Submission and Preparation of Recent Developments**

Shorter articles and notes on recent developments (less than 10,000 words) should be sent as an e-mail attachment (Microsoft Word) to [journalreview@lst.ac.tz](mailto:journalreview@lst.ac.tz). Submissions should follow journal style for articles.

## **2.6. Submission and Preparation of Case Review/Book Reviews**

Case Review or Book reviews of between 1,500 and 3,000 words should also be sent as an email attachment (Microsoft Word) to [journalreview@lst.ac.tz](mailto:journalreview@lst.ac.tz)

For book reviews, the author, Title, Edition No. (if relevant), (publisher, place, year, number of introductory pages in roman numerals & number of pages) ISBN number) should be indicated.

For case reviews, the case citation, when decided, the principle it establishes or issue(s) it addresses should be stated.

## **2.7. Proofs**

Current email address should be provided with all articles to enable emailing of authors PDF proofs of their articles. Proofing instructions will accompany the PDF file but the proof should be checked immediately upon receipt and return as per covering instructions. Only essential corrections should be made at this stage.

## **2.8. Copyright**

The article submitted must contain original work and should not have been published in abridged or other form elsewhere. It is a condition of publication in the journal that license is assigned to *LST Law Review*. This ensures that requests from third parties to reproduce articles are handled efficiently and consistently and will also allow the article to be as widely disseminated as possible. In assigning copyright, authors may use their own material in other publications provided that *LST Law Review* is acknowledged as the original place of publication, and the *LST* Editorial Committee is notified in writing and in advance.

Please note that by submitting an article for publication you confirm that you are the corresponding/submitting author and that *LST Law Review* may retain your email address for the purpose of communicating with you about the article. You agree to notify *LST Law Review* immediately if your details change. If your article is accepted for publication *LST Law Review* will contact, you using the email address you have used in the registration process. Please note that *LST Law Review* shall not retain copies of rejected articles.